

TUITION REFUND POLICY

Policy Statement

Hanson College, hereinafter called ‘Hanson’ is committed to ensuring a clear and fair process for tuition refunds. This policy protects students' rights and outlines the Tuition Refund Policy.

Circumstances when Refund Payable	Amount of Refund
Before program start date, Hanson receives a notice of withdrawal (applies to all students)	
<ul style="list-style-type: none"> • No later than seven days after student signed the enrolment contract, and • Before the program start date. 	100% tuition and all related fees, other than application fee. Related fees include: administrative fees, application fees, assessment fees, and fees charged for textbooks or other course materials.
<ul style="list-style-type: none"> • At least 30 days before the later of: <ol style="list-style-type: none"> a) The program start date in the most recent Letter of Acceptance (international students) b) The program start date in the enrolment contract. 	Hanson may retain up to 10% of tuition, to a maximum of \$1,000. Hanson must refund fees paid for course materials if not provided to the student.
<ul style="list-style-type: none"> • More than seven days after the student and Hanson signed the enrolment contract, and • Less than 30 days before the later of: <ol style="list-style-type: none"> a) The program start date in the most recent Letter of Acceptance (international students) b) The program start date in the enrolment contract. 	Hanson may retain up to 20% of tuition, to a maximum of \$1,300. Hanson must refund fees paid for course materials if not provided to the student.
After program start date, Hanson provides a notice of dismissal or receives a notice of withdrawal (applies to all students, except those enrolled in a program delivered solely by distance education)	
<ul style="list-style-type: none"> • After the program start date, and up to and including 10% of instruction hours have been provided. 	Hanson may retain up to 30% of tuition. Hanson must refund fees paid for course materials if not provided to the student.

Circumstances when Refund Payable	Amount of Refund
<ul style="list-style-type: none"> After the program start date, and after more than 10%, but before 30% of instruction hours, have been provided. 	<p>Hanson may retain up to 50% of tuition.</p> <p>Hanson must refund fees paid for course materials if not provided to the student.</p>
<p>Student does not attend program – “no-show” (applies to all students except those enrolled in a program delivered solely by distance education):</p>	
<ul style="list-style-type: none"> Student does not attend the first 30% of the program. 	<p>Hanson may retain up to 50% of the tuition paid.</p> <p>Hanson must refund fees paid for course materials if not provided to the student.</p>
<p>Hanson receives a refusal of study permit (applies to international students requiring a study permit):</p>	
<ul style="list-style-type: none"> Before 30% of instruction hours would have been provided, had the student started the program on the later of the following: <ol style="list-style-type: none"> The program start date in the most recent Letter of Acceptance The program start date in the enrolment contract Student has not requested additional Letter(s) of Acceptance. 	<p>100% tuition and all related fees, other than application fee.</p>
<p>After the program start date, student withdraws or is dismissed (applies to students enrolled in a program delivered solely by distance education):</p>	
<ul style="list-style-type: none"> Student completed up to 30% of the program. 	<p>Hanson may retain up to 30% of the tuition.</p> <p>Hanson must refund fees paid for course materials if not provided to the student.</p>
<ul style="list-style-type: none"> Student completed more than 30% but less than 50% of the program (based on evaluation provided to student). 	<p>Hanson may retain up to 50% of the tuition.</p> <p>Hanson must refund fees paid for course materials if not provided to the student.</p>
<p>Student enrolled in a program without having met the admission requirements for the program</p>	
<ul style="list-style-type: none"> If the student did not misrepresent the student’s knowledge or skills when applying for admission and the registrar orders the Hanson to refund tuition and fees. 	<p>100% tuition and all related fees, including application fees</p>

Circumstances when Refund Payable	Amount of Refund
Hanson does not provide a work experience	
<ul style="list-style-type: none"> Hanson fails to provide the work experience within 30 days of the contract end date, unless the registrar determines Hanson was prevented from doing so by circumstances beyond its control. 	100% tuition and all related fees, other than application fees

Hanson must pay the tuition or fee refund **within 30 days** after receiving notice of withdrawal or refusal of study permit; providing a notice of dismissal, or the date on which the first 30% of the hours of instruction are provided (no-show).